



Microsoft Teams Meeting Workshop

Get the most out of Teams with Meetings and Meeting Rooms

Today, organizations rely on teamwork with employees working on twice as many teams as they did just five years ago, and information workers are typically spending 50% more time collaborating with co-workers, outside contractors, suppliers and customers. To succeed, you need collaboration and communication tools that empower your workforce to be more agile, efficient and secure, enabling them to stay connected.

Microsoft Teams delivers a unique end-to-end meeting experience that brings back the human element of face-to-face interaction while helping people stay focused before, during and after the meeting.

We cover all aspects of your Microsoft Teams roll out to include critical considerations such as:- Calling, Meetings, Collaboration, Security & Governance and Change Management.

Introducing the Teams Meetings and Meeting Rooms Workshop

This complimentary engagement is funded by Microsoft* and you will receive a modular engagement to identify and understand business priorities while focusing on specific scenarios that drive meetings culture transformation. This workshop engagement is designed to showcase modern meetings through 'art of the possible' immersive experiences, use case design and deep dive planning resulting with actionable recommendations to deploy and adopt Microsoft Teams Meetings and Meeting Rooms.

How long are the workshops?

We have developed the Meetings workshop to be delivered remotely or in person and they're typically delivered within 2 days. The workshops will be delivered by our professional service team, engaging with your business decision makers, technical team and change managers, to ensure we cover all aspects of your Teams deployment.

Enjoy business benefits

- An evaluation of your current meetings and meeting rooms capabilities
- Art of the Possible immersion experience to showcase Microsoft Teams as your meetings and rooms solution
- Direction on how to transform meetings and audio conferencing across your entire organization
- We will provide a customized report with actionable recommendations you can follow to ensure your employees and suppliers can meet seamlessly and share information securely in a modern meetings environment

Contact Us

Please [contact](#) your NTT Cloud Communications Division of NTT account manager, for more details.



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*Funding is subject to approval and needs to be applied for by an approved Microsoft Partner.

Teams Meeting Workshop



Assess

Gather information on current environment and meeting practices

Art of the Possible

Showcase modern meeting experiences powered by Microsoft Teams

Build the Plan

Build the plan for how to deploy and adopt Microsoft Teams meetings



Assess

- ✓ Identify key business decision maker stakeholders
- ✓ Gather information about customer environment
- ✓ Research customer challenges and opportunities
- ✓ Prepare for deep dive planning workshop module



Art of the Possible

- ✓ The "Art of the Possible" for Teams Meetings is an immersive experience that will educate and excite your organization on the Microsoft Teams meetings capabilities and uncover business use cases and priorities.
- ✓ Modern meetings vision
- ✓ Teams Rooms and Devices vision
- ✓ Hands-on immersive experience across:
 - Meeting at your desk (PC)
 - Meeting on the go (mobile)
 - Audio Conferencing
 - Meeting in the conference room
 - Broadcast live events



Build the Plan

- ✓ Build the plan for how to deploy and adopt Microsoft Teams meetings and meeting rooms within your organization
- ✓ Discover meeting use cases
- ✓ Discuss devices and meeting room strategy
- ✓ Determine environment, site and network preparedness
- ✓ Develop deployment and adoption framework

Recommended engagement model

Identify and engage appropriate roles for each phase of the Meetings Workshop to understand customer business priorities, and focus on scenarios that drive modern meetings transformation:

	Assess	Art of the Possible	Build the Plan
Roles	HR Finance Marketing CTO, IT BDM		IT BDM CTO Architects Project Manager
Priorities	Digital transformation Enhanced productivity and process optimization Cross-functional collaboration Diverse, distributed workforce		Streamline operations Engaged and productive workforce Data security and privacy
Drivers, motivators	Reduce costs and enhance efficiency Increase agility for changing workforce Employee productivity, teamwork and collaboration		Globalization Fast changing business environment Improve corporate agility Cost optimization

Contact Us

Contact us to find out if you qualify for a complimentary Teams assessment through your existing Microsoft licensing agreement.



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